

**DENTAL QUALITY ASSURANCE COMMISSION**  
**Thursday, December 9, 2004**  
**Commission Business Minutes**

**Hotel Monaco**  
1101 Fourth Avenue  
Seattle, Washington

*(Subject to Commission Approval)*

**Members Present:**

Russell Timms, DDS, Vice Chair	Bernard Nelson, Public Member
Padmaraj Angolkar, DDS	Lorin Peterson, DDS
Abdul Alkezweeny, Ph.D, Public Member	Robin Reinke, DDS
Laurie Fan, DDS	Marshall Titus, DDS
Mark Koday, DDS	Fred Quarnstrom, DDS
George McIntyre, DDS	Pramond K. Sinha, DDS

**Members Absent:**

John Davis, DDS, JD, Chair  
Mark Paxton, DDS

**Staff Present:**

Lisa Anderson, Health Services Consultant 3	Peter Harris, Staff Attorney
Joy King, Executive Director	Sandra Adix, Assistant Attorney General
Peggy Owen, Program Representative	Elyette Weinstein, Staff Attorney
Kim Dinsmore, Administrative Assistant	Mickey Wardell, Health Services Consultant 1
Nancy Smith, Program Representative	

**Others Present:**

Kim Nguyen, Washington State Dental Association  
Robert Shaw, DMD, Washington State Dental Association  
David Hemion, Washington State Dental Association  
Lisa Gast, Public Member

**OPEN SESSION**

**1. CALL TO ORDER-** *Russell Timms, DDS, Vice Chair*

**1.1 Introduction of Audience**

Dr. Timms publicly acknowledged and thanked the audience for attending.

## **APPROVAL OF AGENDA**

The agenda was approved as submitted

### **1.3 Approval of the October 28, 2004 business meeting minutes**

The October 28, 2004 business meetings were approved as submitted.

### **1.4 Approval of October 29, 2004 Panel A minutes**

### **1.5 Approval of October 29, 2004 Panel B minutes**

### **1.6 Approval of October 30, 2004 Panel B Hearing minutes**

### **1.6 Approval of November 10, 2004 Panel A Hearing minutes**

All minutes for October and November 2004 Panel A & B minutes were approved as submitted.

**7:10 p.m.**

## **2. PRESENTATION – *Washington Physicians Health Program (WPHP)***

### **2.1 Washington Physicians Health Program (WPHP) - Dr. Lynn Hankes**

Dr. Hankes provided handout materials regarding the WPHP program. Following is the information he provided:

- Addressed the difficulties involved with reporting colleagues with alcohol related problems
- The importance of establishing credibility in the society-communities

The progressive steps of an individual digressing in the program include:

- A slip
- Partial relapse
- Full blown relapse
- Relapse with impairment on job

(Resulting in a 5 year contract with work place monitor – usually staff/employee)

Dr. Hankes thanked Lisa Anderson, Program Manager for her work as liaison efforts with dental practitioners, their family members and employees, DOH staff, his staff, etc.

**3. PROGRAM REPORT, EXECUTIVE DIRECTOR, ASSISTANT ATTORNEY GENERAL- *Lisa Anderson, Health Services Consultant, Executive Director, Sandra Adix, AAG***

**3.1 Introduction – Joy King, Executive Director & Mickey Wardell, HSC1**

Lisa Anderson introduced the Commission to the new Executive Director, Joy King and the new Health Services Consultant 1, Mickey Wardell. Both gave a brief overview of their employment histories.

**3.2 Budget Report-Interim Operating Reports for Sept-Oct, 2004**

The interim operating reports for September and October 2004 were provided to the commission for information and review.

**3.3 Legal – Update – Supervising Staff Attorney**

Elyette Weinstein, DOH Staff Attorney announced the appointment of the new Supervising Staff Attorney, Barbara Evans-Cordts. Barbara has previously been a staff attorney with the dental program.

Sandra Adix, AAG led a discussion regarding the Open Public Meetings Act and the use of e-mail. Commission members and staff were informed to be particularly aware of the potential issues of improper communications.

**4. AMERICAN DENTAL ASSOCIATION (ADA)/AMERICAN ASSOCIATION OF DENTAL EXAMINERS (AADE)/AMERICAN ASSOCIATION OF DENTAL ADMINISTRATORS (AADA)**

**4.1 American Association of Dental Examiners (AADE) letter dated October 27, 2004 to Robin Reinke, DDS, from Delma Kinlaw**

Following a brief discussion, Dr, Peterson made a motion for the Commission to send a letter to the AADE stating no funds will be sent at this time awaiting further development of this project. The motion was seconded and accepted favorably.

**4.2 American Association of Dental Examiners (AADE) letter dated October 26, 2004 to Frank Catalanotto, from Cynthia Riffle**

The Commission reviewed the above mentioned letter from the American Association of Dental Examiners dated October 26, 2004 for information purposes only.

**4.3 Dental Assisting National Board (DANB) letter dated October 18, 2004**

The Commission reviewed the above mentioned letter from the Dental Assisting National Board dated October 18, 2004 for information purposes only

**4.4 American Dental Association (ADA) letter dated November 2004 from Peggy Soeldner, Postdoctoral General Dentistry Accreditation Standards Validity and Reliability Study**

The Commission reviewed the above mentioned letter from the American Dental Association dated November, 2004 for information purposes only

**4.5 American Dental Association (ADA) letter dated November 3, 2004, Vacancies on National Board Dental Test Construction Committees in 2006**

The Commission reviewed the above mentioned letter from the American Dental Association dated November 3, 2004 for information purposes only

**4.6 American Dental Association (ADA) letter dated November 3, 2004 from Robert Bailey, Full- Time Practitioner Vacancies on National Board Dental Test Construction Committees in 2006**

The Commission reviewed the above mentioned letter from the American Dental Association dated November 3, 2004 for information purposes only

**4.7 2005 AADE Mid-Year Meeting, Forum on Examinations and Open Forum for Educators (March 20, 2005 – Chicago, Illinois)**

This announcement was distributed with meeting packet. Lisa Anderson explained the Commission is limited to 6 out of state trips per year. Dr. Titus asked for more detail regarding this subject, which Lisa provided. Dr. McIntyre was nominated to attend the March meeting to represent DQAC. Staff will prepare Dr. McIntyre's travel request.

**5. STAFF/COMMISSION MEMBER REPORTS**

**6. WESTERN REGIONAL EXAM BOARD (WREB)**

**6.1 Western Regional Examining Board (WREB) Newsletter - Fall 2004**

**6.2 Western Regional Examining Board dated November 9, 2004 from Linda Paul, list of Examiner assignments for 2005**

Dr. Peterson encouraged commission members to seriously consider participating in the regional examination processes.

**6.3 Selection of Board of Director Representative(s)**

Dr. Peterson stated it is Dr. Davis' preference to keep the representatives separated on the Board of Directors and Exam Review Committees. Dr. Titus moved to keep status quo, which was seconded and carried. Dr. Peterson made a motion to make Dr. Davis the new BOD representative as of January 8, 2005, following the January 7<sup>th</sup> meeting. Staff will notify the WREB of the change in leadership.

Dr. Titus was nominated to be the new Exam Review Committee (ERC) representative. Dr. Timms was also nominated to be the ERC representative. A discussion pursued and a written vote was taken. Dr. Titus was elected as the new ERC representative and Dr. Timms will continue to be the representative for Central Regional Dental Testing Service, Inc (CRDTS).

**7. Central Regional Dental Testing Service (CRDTS)**

**7.1 Central Regional Dental Testing Service (CRDTS) The CRDTS Report – Fall/Winter 2004**

**7.2 Central Regional Dental Testing Service (CRDTS) – Annual Meeting & Workshop, March 3-4-5, 2005 – Kansas City**

Three Commission members indicated they would like to attend the annual meeting. They are: Dr. Timms, Dr. Titus, and Dr. Reinke. Dr. Kinney will also be attending. It was noted this is the same week at the DQAC meeting. CRDTS will pay partial expenses for up to 6 persons from each state to attend this conference. Staff will coordinate necessary arrangements.

## **8. CONSENT AGENDA**

*Items listed under the consent agenda are considered to be routine agency matters and will be approved by a single motion of the Commission without separate discussion. If separate discussion is desired, that item will be removed from the agenda and placed on the regular business agenda.*

### **NEWSLETTERS/FYI ARTICLES**

**8.1 National Practitioner Data Bank (NPDB) / Healthcare Integrity and Protection Data Bank (HIPDB)- Data Bank News**

**8.2 Kentucky Board of Dentistry Newsletter, Fall 2004**

**8.3 The Sentinel – October 2004 Newsletter**

**8.4 Oral Health Coalition – September 2004 Meeting Minutes**

## **9. POLICIES/ INTERPRETIVE STATEMENTS, OPINIONS**

*Any interpretive statement issued by the Commission is advisory and intended for the guidance of the requesting parties only. The interpretive statement is not legally binding and does not have the force and effect of a duly promulgated regulation or declaratory ruling by the Commission.*

There were no Policies/Interpretive Statements, opinions at this meeting

## **10. CORRESPONDENCE**

**10.1 Letter from Duane C. Keller, DMD, dated October 22, 2004, Great First Impression Method of Treating Periodontal Disease**

Dr. Keller's letter was provided to commission members for informational purposes.

## **CLOSED SESSION**

## **11. EXECUTIVE SESSION**

*The term "executive session" is commonly understood to mean that part of a regular or special meeting of the governing body that is closed to the public. A governing body may hold an executive session only for specified purposes, which are identified in RCW 42.30.220(1)(a)-(k), and only during a regular or special meeting.*

The Commission may go into executive session to discuss issues that are appropriate to be handled in closed session such as personnel issues or to obtain legal advice.

## **12. FUTURE COMMISSION BUSINESS**

For January meeting agenda– Dr. Quarnstrom moved to create a subcommittee to re-write the Anesthesia Regulations, WAC 246-817-700 et seq. (He disseminated a written copy of his motion). Staff discussed the rule making process and indicated a meeting had been scheduled with the Rules Director for the Department and Division on January 5<sup>th</sup>.

## **13. BUSINESS MEETING ADJOURNMENT**

The business meeting adjourned at 9:40 p.m. The Commission will begin disciplinary panel business on Friday morning, December 10, 2004.

Respectfully Submitted By:

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*Mickey Wardell, Health Service Consultant I*

Commission Approval By:

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*Russell Timms, DDS, Panel Vice-Chair*